# \*Insert Company Logo Here\*

AV Lead Technician

**Location:** Local operations office.

Reports to: Project Manager or Operations Manager

Direct Reports: Installation Technicians

Position Overview

This position is responsible for leading Installation Technicians, organizing and supervising the installation of integrated residential technology systems. In addition this position combines their technical expertise with exceptional craftsmanship to deliver reliable, easy to use systems on time and on budget for the company’s clients.

Essential Duties and Responsibilities

* Manage the on-site activity during all phases of the installation and configuration of integrated residential technology systems.
* Under the direction of a Project Manager, complete daily and weekly assignments as planned and communicate project needs, change requests, issues and status.
* Establish and maintain positive, professional relationships with clients, site supervisors, project partners, and other trades.
* Plan, organize, and direct the work of Field Technicians to achieve project objectives for efficiency, quality, and craftsmanship.
* Complete daily paperwork including work orders, inventory used documentation, inventory return to warehouse documentation.
* Monitor inventory kept in work vehicle and re-stock materials as needed.
* Coordinate the work of necessary internal technical resources (programmers, IT specialists, etc.).
* Demonstrate the company’s commitment to superior service through sensitivity to client requests and needs.

Skills and Abilities Required

* Should have a minimum of 5 years’ experience in residential electronic systems installation or service.
* Ability to visualize the sequence of work and convert it to a measureable plan and schedule.
* Ability to work under pressure, assesses multiple demands, and manages priorities.
* Ability to delegate and direct the work of others while creating a positive, learning environment.
* Ability to communicate effectively in person and/or via email, phone, or text to varied audiences.
* Knowledge of residential systems integration including audio/video, lighting, shades, climate control, security, CCTV, telephone and computer networks including the ability to setup, configure, calibrate, and commission equipment after physical installation.
* An understanding of signal flows and control systems for distributed audio, video, and home theater systems and the ability to diagnose and troubleshoot problems.
* Ability to work under pressure, assess multiple demands, and manage priorities.
* Ability to read and interpret blue prints, electronic schematics, and user manuals.
* Knowledge of construction techniques and wiring methods for new and existing construction.
* Proficient with hand and power tools used to complete physical installations of speakers, displays, equipment racks, and ventilation systems.
* Familiar with the use of proper safety equipment for specific tasks and personal protection.
* Ability to perform calculations, analyze reports, and engage in strategic and creative problem solving. Language requirements are reading, writing, and speaking in English.
* Physical requirements include standing, sitting, walking, bending, climbing, reaching and lifting up to 80 lbs.